



Location:	Coburg
Classification:	OH2
Reports To:	Programs Coordinator
Direct Reports:	N/A

The Organisation

Odyssey House Victoria (OHV) is a place of hope and positive change for individuals working towards breaking their pattern of addiction. At OHV we believe that every person should have the opportunity to change and grow. Our diverse teams work with individuals, families and communities to reduce drug use, improve mental health and reconnect people to their family and the community. OHV provides community services for those whose lives have been affected by alcohol and other drugs and is partnering with Uniting Care ReGen to deliver integrated, person-centred and evidence-based treatment services as the N&W Metro AOD Service, part of the Victorian AOD sector reforms.

Position Objective

The Care and Recovery Clinician is responsible for proactively case managing and providing outreach services for complex clients who are awaiting or currently engaged in alcohol and drug treatment. The key purpose of the position is to engage with clients and their families and link them in to a range of holistic services including housing, mental health, legal and others, to enhance their treatment outcomes.

Role Responsibilities:

- Provide high quality engagement, assessment, treatment and support services to individuals and their families, including Family Inclusive Practice and Dual Diagnosis principles;
- Provide flexible coordination and support and targeted interventions to enhance the client's engagement and retention in treatment, including precare support. Interventions may include:

- assessments of clients' AOD treatment and recovery needs
- practical assistance,
- motivational interviewing and supportive counselling
- harm reduction information and education
- case conferences to facilitate integrated and consistent treatment across services
- Facilitate client access to a range of appropriate treatment options and service providers;
- Develop individual recovery plans by assisting clients to identify relevant goals;
- Identify the needs of vulnerable children, working with families to develop safety plans and facilitating referrals to partner agencies;
- Actively promote and adhere to the OHV Child Safety policy and procedures to assist OHV to maintain a Child Safe Organisation and support colleagues to engage in child safe practices.
- Participate in daily clinical reviews to confirm treatment planning and care coordination;
- Utilise the Drug & Alcohol Outcome Star and/or other outcome measure to identify goals, track and monitor progress across a range of recovery domains and provide clients with tangible evidence of the effectiveness of their treatments;
- Create discharge plans and provide post care support including assisting clients and their families to negotiate their treatment beyond the AOD sector;
- When directed, follow up with clients at 3 and 12 months post treatment to track recovery progress and support reengagement with treatment;
- Provide clinical expertise and secondary consultation to other health and welfare services including the provision of offsite AOD assessments.

PROFESSIONAL LIAISON AND CONSULTATION

- Maintain regular communication with the Clinical Consultant and the wider organisation;
- Participate in team planning, working parties reference and steering groups inside and outside the agency;
- Develop and maintain collaborative and productive working relationships with GPs, mental health, hospitals, employment and family services, housing workers and homeless support, child protection, financial counselling, all other AOD services and other community and sector connections;
- Identify new partnerships and enhance existing ones to improve interagency collaboration.

SUPERVISION AND PROFESSIONAL DEVELOPMENT

- Actively participate in ongoing professional development;.
- Support the student placement program.

ADMINISTRATION

- Maintain up to date progress notes, case files and data entry;
- Actively participate in the revision and development of policies, clinical guidelines and treatment programs;

- Adhere to site specific policies and procedures;
- Contribute to the achievement of quality improvement;
- Adhere to and keep informed of all relevant legislative compliance requirements, and report any perceived breaches;
- Undertake other duties as directed.

Key Selection Criteria

1. Relevant health and or welfare Tertiary Qualification e.g. in Social Work, Psychology, Nursing or Allied Health Sciences or working towards completion of relevant qualification.
2. Certificate IV in AOD or have completed the required competencies (or able to complete within the first 12 months of employment).
3. Competencies in dual diagnosis (or able to complete within the first 24 months of employment).
**Note: refer to Appendix A for details on competencies*
4. Proven skills in the application of assessment, case coordination, case management, case formulation, development of Individual Treatment Plans and discharge planning.
5. Experience in working with AOD and dual diagnosis clients and other categories of complex clients.
6. Ability to convey empathy and concern and to collaborate effectively with a range of people (including specific groups such as Aboriginal, CALD and Forensic clients) and families experiencing problematic alcohol and other drugs use in a respectful and compassionate manner.
7. Proven ability to develop and collaborate effectively with service providers and stakeholders.
8. A demonstrated commitment to teamwork and the ability to take appropriate individual and team responsibility for the welfare of clients.
9. Highly developed communication and conflict resolution skills.
10. Proven reporting writing skills.
11. Capacity to maintain file records and data collection processes to a high professional standard.

Essential Requirements

- Satisfactory outcome of a confidential Police Check and Working with Children Check. OHV is committed to child safety and is a child safe organisation
- Certificate IV Alcohol & Other Drugs, or willingness to complete
- Empathy for those whose lives have been affected by problematic alcohol and other drug use/ and or mental health disorders.
- Possession of a current Victorian Driver's License.
- Be prepared to travel within the catchment to meet the requirements of the job and to work out of various partnership locations
- Be prepared and able to work outside normal business hours on a negotiated basis
- Information technology skills, including proficiency in Microsoft Office suite.
- Eligibility to work in Australia.
- Remain current in their First Aid and CPR knowledge
- Odyssey House Victoria is a smoke, drug and alcohol free work place.

Desirable Requirements

- Specialist knowledge in one or more relevant areas such as Family Therapy, Mental Health, Family Violence, Trauma, etc
- Ability to contribute to formal intra- and inter- service program development and evaluation activities
- Current knowledge of OH&S practices.

**Appendix A*

AOD Competencies

OHV requires people in clinical positions to have the following competencies (or their equivalent). Where people do not already have these competencies OHV will invest in the person's professional development by providing them through its RTO.

The competencies required in the first 12 months of employment are:

- **CHCAOD001** - Work in an alcohol and other drugs context
- **CHCAOD002** - Work with intoxicated clients
- **CHCAOD004** - Assess needs of clients with alcohol and other drugs issues
- **CHCAOD006** - Provide interventions for people with alcohol and other drugs issues
- **CHCAOD007** - Develop strategies for AOD relapse prevention
- **CHCAOD009** - Develop and review individual alcohol and other drugs treatment plans