## 360Edge is expanding!





## 360Edge is a great place to work!

We are one of Australia's leading health consulting companies specialising in the alcohol and other drug, and allied, sectors. We provide a full suite of advisory services to help health service organisations accelerate change. We work with leading international organisations, governments and not for profit organisations across Australia and internationally.

Our vision is for a thriving health system that provides the best possible policy and practice responses across the spectrum of alcohol and other drug use. We see an alcohol and other drug sector as an area that has continuous quality improvement at its core and is resilient and adaptable to change. Our mission is to ensure governments and services have the tools they need to respond effectively and efficiently to reduce harms.

We are driven to make a positive impact in the world and strongly believe in social justice and human rights, and it drives all of our work. We believe that everyone has the right to the opportunities and privileges that society has to offer.

As a leading consultancy, our values of excellence, transparency and integrity are at the core of everything we do. We live these values within the team and with our customers and collaborators.

Our team of experienced 'pracademics' take a 360 approach to viewing situations from multiple perspectives. We collaboratively and holistically work with our clients at every stage, wherever they are in the cycle of change, to achieve their goals.

# We are looking for a communications consultant.



### Communications consultant.

We are looking for a casual communications consultant. You will be working alongside our team of highly experienced professionals in the health sector where you will have the opportunity to learn and grow, while also making your own mark on the role.

As a Communications Consultant you will assist the Managing Director, senior leadership team and the communications team to implement our communication and client relationship strategy.

This role is an entry level position for an aspiring communications person who enjoys a fast-paced and varied work environment. If you want to be part of a growing dynamic team that puts our clients and the people they work with front and centre, we'd love to hear from you!

#### Your key responsibilities

- Assist with event organisation
- Develop branding materials and templates
- Develop and design marketing materials
- Assist with business development and client relations
- Produce engaging and accessible content across a variety of formats.

#### You must be

- Driven to do work that creates positive practical impact for health services and the people who use them
- A creative thinker that is excited by solving unique and complex problems
- An excellent collaborator with energy and enthusiasm for working closely with both team members and our customers throughout the project design and delivery
- Resilient to a changing environment and to challenges to your work
- Independent and a self-starter, able to work remotely, sometimes in isolation, with minimal supervision.
- A strong communicator with the capability to think, articulate and write logically, clearly and simply

#### You must have

- A university degree in communications, marketing, public relations or a related area is a requirement of this role.
- Exceptional skills to communicate effectively and appropriately with a wide variety of people
- Excellent time management skills and the ability to deal with multiple tasks and a number of priorities at once
- Experience in planning and managing communications activities with multiple dependencies
- Exceptional computer skills, especially in the use of MS Office, Canva, Mailchimp, and Wordpress

## The fine print

360Edge is a flexible workplace that offers consulting opportunities on a contract per project and employment basis.

We are an equal opportunity employer and welcome applications from people of all backgrounds, including women, people who are LGBT+, Aboriginal and Torres Strait Islander people and people from culturally and linguistically diverse backgrounds.

We are a remote team so you need to be comfortable and productive working independently from home or a remote office. Our consultants are based around Australia. Many of our projects are interstate, so you may be required to travel.

To be eligible to apply, you must be legally able to work in Australia.

If you think you have what it takes, submit an application showing us how you meet the requirements of the job plus your CV to talent@360edge.com.au

