

POSITION DESCRIPTION

Position Title:	Specialist Pharmacotherapy Service (SPS) Clinician
Business Unit/Department:	Drug Health Services
Division:	Medical Services
Award/Agreement:	Allied Health Professionals (Victorian Public Health Sector) Single Interest EA 2016-2020; Nurses & Midwives (Victorian Public Sector)(Single Interest Employers) EA 2016-2020; Medical Scientists, Pharmacists & Psychologists (Victorian Public Health Sector) EA 2017-2021
Classification:	Social worker G2, Psychologist G2, Registered Nurse G4 CAPR 3 , or equivalent Health or Welfare worker
Reports To:	Team Leader Specialist Services Community Programs Manager Director – Drug Health Services Director of Nursing (If applicable)
Direct Reports:	Nil
Date Prepared/Updated:	16 June 2020

Position Purpose

The Specialist Pharmacotherapy Service (SPS) sits with the Specialist Services suite of programs at Drug Health Services. The SPS Clinician provides case management and counselling support to clients assessed as eligible for the Specialist Pharmacotherapy Service. The client group is characterised by multiple and complex co-morbidities, requiring a highly skilled and sensitive approach to engagement and case management. SPS Clinicians work closely with Drug Health Services prescribers, inclusive of Addiction Medicine Consultants, Registrars, and Nurse Practitioners, to support clients in accessing/maintaining opiate replacement therapy in the Community. This also necessitates liaison with Community-based GPs and Pharmacists. Intervention is ideally short term, focussed on stabilising clients within the specialist intervention setting, before supporting clients with transition back to a community-based prescriber. SPS Clinicians also provide secondary consultation to both the broader staff group of Drug Health Services, Western Health and the service sector more broadly on issues pertaining to ORT.

Business Unit Overview

Medical Services is responsible for Drug Health Services, Medical Workforce Unit, Clinical Governance

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Unit and the Office for Research.

The Medical Workforce Unit has operational management of senior and junior medical workforce recruitment and retention. It supports the development of the medical workforce of the future and early post graduate education, and professional management of the Medical Workforce.

Clinical Governance is responsible for quality, safety and clinical risk within the organisation, and is responsible for accreditation, compliments and complaints management, and clinical risk management.

Key Responsibilities

- Undertake comprehensive drug and alcohol assessments to determine eligibility for admission to the Specialist Pharmacotherapy Service and Drug Health, develop individual treatment plans with clients and participate in regular reviews; this will include assessing and developing treatment plans for access to other, State-wide AOD services
- Collaboration with the Addiction Medicine Service and Clinical Liaison Team related to ORT activities within Footscray Hospital
- Prepare for and participate in weekly multidisciplinary Pharmacotherapy Review Meeting
- Support Drug Health Services prescribers to safely induct/transfer and maintain clients on opiate replacement therapy
- See clients for 1:1 counselling/case management sessions, based on assessed need
- Liaise with the North West Metro Integrated Pharmacotherapy Network and participate in relevant activities as directed
- Refer clients to other health and welfare services as deemed appropriate
- Monitor client engagement with pharmacotherapy treatment by liaising with community pharmacists
- Maintain all data and other reporting obligations in a timely and accurate manner
- Contribute to quality improvement activities
- Adhere to and keep informed of all relevant legislative compliance requirements, and report any perceived breaches, risks, hazards, incidents and complaints to line Manager or other appropriate person
- Maintain up to date progress notes and case files entry in a confidential and timely manner
- Support clients and GPs in transitioning from SPS into community-based ORT
- work collaboratively with WHDHS prescribers to promote best practice ORT treatment maintain an up to date database of community Prescribers and dispensers
- Provide secondary consultation to and work collaboratively with community prescribers and dispensers to increase capacity for clients to transition from this specialized service to community-based ORT
- Develop and sustain shared care models to support clients
- Liaise with relevant external stakeholders
- Ensure any risks and adverse events are reported appropriately and promptly and prevention strategies are implemented to ensure the safety of all patients and consumers
- Utilize the Impact & Intent Communication Strategy to ensure respectful communication and communication issue resolution
- Work collaboratively with community-based ORT stakeholders to ensure safe transition of client care
- Support and contribute to the mentoring and supervision of others
- Complete all mandatory training by the due date
- Ensure compliance with all training required by professional/disciplinary association memberships
- Participate in regular clinical supervision
- Perform other duties as directed

In addition to the key responsibilities specific to your role, you are required to deliver on the [Key Organisational Accountabilities](#) which are aligned with the Western Health strategic aims.

Key Working Relationships

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Internal:

- Team Leader - Specialist Services
- Drug Health Services staff
- Addiction Medicine Team
- Nurse Practitioners

External:

- General Practitioners
- Community-based pharmacists
- North West Metropolitan Integrated Pharmacotherapy Network (NWMIPN - cohealth lead agency)
- Central Intake and Assessment providers
- Drugs and Poisons Unit (Department of Health and Human Services)
- Other external referrers

Selection Criteria**Essential**

- Minimum Undergraduate Qualifications in Social Work, Psychology, Nursing or equivalent
- Demonstrated knowledge of the Victorian Pharmacotherapy System
- Experience assessing and managing complex client presentations, marked by psychiatric co-morbidities
- Crisis management /suicide intervention skills

Desirable

- Graduate level qualifications in addiction studies or equivalent
- Experience with psychotherapeutic interventions
- Experience working with Addiction Medicine
- An up to date knowledge of issues, trends and government policies in the delivery of Drug and Alcohol Services and in the Health industry generally.
- Experience in providing outreach services
- Awareness of the Alcohol and other drugs sector and the general health and welfare sectors
- Computer literacy skills

Additional Requirements

All employees are required to:

- Obtain a police / criminal history check prior to employment
- Obtain a working with children check prior to employment (if requested)
- Obtain an Immunisation Health Clearance prior to employment
- Report to management any criminal charges or convictions you receive during the course of your employment
- Comply with relevant Western Health clinical and administrative policies and guidelines.
- Comply with and accept responsibility for ensuring the implementation of health and safety policies and procedures
- Fully co-operate with Western Health in any action it considers necessary to maintain a working environment, which is safe, and without risk to health
- Protect confidential information from unauthorised disclosure and not use, disclose or copy confidential information except for the purpose of and to the extent necessary to perform your employment duties at Western Health
- Be aware of and comply with relevant legislation: Public Administration Act 2004, Victorian Charter

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of Human Rights and Responsibilities Act 2006, Work Health and Safety Act 2011, the Work Health and Safety Regulations 2011 (and 2012), the Victorian Occupational Health and Safety Act 2004, Fair Work Act 2009 (as amended), the Privacy Act 1988 and responsibilities under s141 Health Services Act with regard to the sharing of health information

- Be aware of and comply with the Code of Conduct for Victorian Public Sector Employees and other Western Health employment guidelines

General Information

- Redeployment to other services or sites within Western Health may be required
- Employment terms and conditions are provided according to relevant award/agreement
- Western Health is an equal opportunity employer and is committed to providing for its employees a work environment which is free of harassment or discrimination. The organisation promotes diversity and awareness in the workplace
- This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Western Health reserves the right to modify position descriptions as required. Employees will be consulted when this occurs
- Western Health is a smoke free environment

I confirm I have read the Position Description, understand its content and agree to work in accordance with the requirements of the position.

Employee's Name: _____

Employee's Signature: _____ Date: _____

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