

Position title	NDIS Mental Health Support Worker	Cost code	NDS01
Position holder	Vacant		
Program	Business Services		
Funded by	Grampians Community Health		
Based at location	Stawell or Ararat		
Responsible to	<ul style="list-style-type: none"> • Manager Business services • General Manager Business Support and Innovation • Chief Executive Officer 		
Direct reports	None		
Award	Grampians Community Health Mental Health Service Enterprise Agreement 2012-2016		
Classification	Mental Health PSO Level1 Yr 1 to Mental Health PSO Level 3 Yr 4		
Hourly rate	\$21.44 to \$30.51	Annual	\$25,419 to \$36,173
Status	Part time		
Hours per week	22.8		
PD last updated	July 2019		

Position summary

The Grampians Community Health - Mental Health Team (GCH-MHT) provides community based psychosocial support to people aged 16 years to 65 years whose functioning has been impacted as a result of mental health issues.

The MH Team provides direct outreach support, supports the linkage of participants to other appropriate services, and assists in improving the coordination of care and increased community access and participation for participants.

Key responsibilities

1. Act as a Mental Health Support Worker through personal contact with the consumer and their significant others, liaison with service providers and provide basic counselling, review, support and advocacy on behalf of consumers/Carers are when necessary.
2. Proactively build positive relationships with program participants through collaboration, participation, respect and response to individual needs.
3. Provide NDIS services to eligible participants in an agreed NDIS Service Plan with Grampians Community Health and participate in the annual reviews of client plans.
4. Support clients in facilitating their own recovery from mental health issues through empowerment and positive choice as well as fostering resilience and social inclusion.
5. Provide support to participants to develop and implement strategies to achieve sustainable outcomes
6. Facilitate or assist a variety of psychosocial group therapy's to help develop new skills, interpersonal capacity and to manage group dynamics for participants to better relate to self and others.
7. Monitor and evaluate services and respond to changing needs of clients
8. Work collaboratively with government, service providers (including training and employment) and health professionals to meet the needs of participants
9. Ensure data requirements and case notes are maintained

10. Work in accordance with the National Mental Health Standards.

Key selection criteria

Qualifications

- Relevant Diploma, Certificate IV in Mental Health or Alcohol & Other Drug or related field
- Or two to three years' experience working in a relevant field and a willingness to attain further qualifications.

Desirable

- Demonstrated experience in Case Management and ability to work with participants in strength based recovery focused model of service delivery or a desirable but not necessary qualification.

Demonstrated skills, experience and/or understanding of:

- Ability to work with people who have mental health issues and a strong understanding of issues relating to them, their families and carers.
- Understanding of psychosocial disability.
- Counselling to provide basic support, motivation and guidance.
- Knowledge of the health prevention and harm minimisation issues.
- Clear understanding of the mandating process.
- Ability to maintain confidentiality at all times.
- Well-developed organisational skills with the ability to prioritise multiple tasks.
- Demonstrated knowledge and application of computer software, including Microsoft Office and the Internet.
- High level verbal and written communication skills that enable effective and appropriate communication with a broad range of people at all levels.
- Demonstrated ability to contribute to positive workplace cultural and practices.

Licences and registrations

- Current Victorian driver licence
- Current National police check (less than 3 months old)
- Current Working with Children Check
- Disability Worker Exclusion check

Personal attributes

- Ethical and inclusive
 - Self-disciplined
 - Collaborative and supportive
 - Flexible and resilient
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Conditions of employment

1. This position is subject to:
 - a) Continued funding of Grampians Community Health programs
 - b) Successful completion of a six month probationary period
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Chief Executive Officer approval:

CEO signature **Greg Little**

Date

General Manager approval:

General Manager signature **Kate Astbury**

Position

Date

Manager review:

I have reviewed and approve this position description

Manager **Mia Fraser**

Management position **Manager**

Date

Employee acceptance of position:

Employee signature

Date