**Youth and Family AOD CounsellOr and ADULT AOD Care Recovery Coordinator**

**SOUTHERN REGION**

At Anglicare Victoria our focus is on transforming the futures of children, young people, families and adults. Our work is based on three guiding pillars: Prevent, Protect and Empower.

We strive to create an environment where employees feel valued and rewarded.

At Anglicare Victoria we care about our employees in the same way that we care about our clients. We support and encourage our employees with a wide range of professional and personal opportunities to strengthen their overall well-being.

By living the Anglicare Victoria values and actively fostering fairness, equality, diversity and inclusion, our people make Anglicare Victoria a truly great place to work.

**Position details**

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| **Position** | Youth & Family AOD Counsellor and Adult AOD Care Recovery Coordinator |
| **Program** | Linking Youth and Families Together (LYFT) and AOD Team |
| **Classification** | SCHADS Award Level 6 (Social Worker Class 3)  (Classification will be dependent on qualification and years of experience within the relevant field consistent with the SCHADS Award) |
| **Hours** | Full Time |
| **Hours per week** | 38 |
| **Duration** | Fixed Term – June 30th 2024 |
| **Location** | Frankston & Mornington Peninsula, Frankston office |
| **Reporting**  **Relationship** | This position reports directly to the Youth Team Leader and Adult AOD Team Leader |
| **Effective date** | September 2022 |

**Overview of program**

The Linking Youth and Families Together (LYFT) Program aims to reduce problematic alcohol and other drug use amongst young people and the adverse effects on them and their families. The program does this by providing information, support and family inclusive therapeutic treatment as well as linkages to other community supports.

In addition Anglicare is partnered with Taskforce in providing a comprehensive range of coordinated, therapeutic AOD recovery and treatment services for adults and their significant others across Frankston and the Mornington Peninsula.

This position is a dual role of a LYFT worker and Adult AOD Care Recovery Coordinator (CRC). The purpose of the LYFT role be delivering a service to young people and their families in supporting the young person in reducing their problematic alcohol and drug use. The purpose of the Adult AOD CRC role is to provide a service to Adults experiencing AOD related harms, which would include conducting assessments and coordinating care and recovery treatment plans. These plans will assist in the intervention of changing harmful behaviours and increasing their capacity to effectively manage the issues associated with AOD use.

**Position Objectives**

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|  | Assist to reduce problematic alcohol and other drug use and associated harms & to work within a harm minimisation frame work |
|  | Improve health and well-being outcomes for individuals with substance use issues and their families by improving treatment engagement, retention and family functioning. |
|  | Improve the management of relapse through improved support for young people and adults. |
|  | Respond appropriately to co-morbidity of substance problems and mental health problems. |
|  | Contribute to project based work for the LYFT Up Your Family group |
|  | Conduct assessments and care coordination support for adults to help change harmful behaviours, and increase their capacity to effectively manage the problems they are experiencing associated with AOD. |

**Key responsibilities**

The key responsibilities are as follows but are not limited to:

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|  | Provide therapeutic interventions for individuals and families. |
|  | Connect with clients and families by engaging at times in a manner and in venues that are conducive to forming therapeutic relationships. |
|  | Assist family members to develop skills, strategies and behaviours that support the substance user in treatment and that improve the functioning of the family system. |
|  | Build strong and effective relationships with clients and their families, creating positive expectations and confidence in treatment. |
|  | Develop and maintain collaborative relationships and partners with other key services. |
|  | Develop treatment plans and provide effective interventions to meet individual needs of clients, including those with complex needs and their families/significant others. |
|  | Maintain administrative duties including confidential client case records. |
|  | Participate in team development, peer and clinical supervision. |
|  | Deliver group based activities |

**Key Selection Criteria**

What you are looking for in your successful applicant in terms of non-negotiable qualifications or experience:

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| C:\Users\David.Sandison\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\GIF9U7N8\RoleSpecific_icon.jpg | 1. A relevant tertiary qualification in Social Work, Psychology, Early Childhood Specialist and/or related behavioural sciences at degree level with substantial experience; or associate diploma level with substantial experience in the relevant service stream, or less formal qualifications with specialised skills sufficient to perform at this level.   Applicants must also possess minimum competencies in Alcohol and Other Drugs. |
| 1. Knowledge and experience of contemporary practice approaches in the alcohol and other drug sector. |
| 1. Knowledge and experience of the application of systemic theory and practice techniques in therapy with families, with specific emphasis on adolescents and their parents. |
| 1. Proven ability to work with a range of people and organisations (including specific work groups such as Aboriginal, CALD and Forensic clients) |
| 1. The ability to self-manage and practice high level organisations skills, time management skills and self-direction |

**Child Safety**

AV is committed to protecting children and young people from all forms of harm and abuse. As an employee you are required to report any concerns raised by, or on behalf of, children and young people in accordance with mandatory reporting, reportable conduct and incident management procedures. Everyone at AV has a role to play in keeping children and young people safe.

**Occupational Health & Safety (OHS)**

Anglicare Victoria is committed to ensuring the health and safety of its employees and any other individuals present in our workplaces.

In achieving and maintaining workplace health and safety, Anglicare Victoria will apply best practice in OHS in accordance with statutory obligations at all times.

All Anglicare Victoria employees, contractors and volunteers are required to:

* take reasonable care for their own health and safety and for that of others in the workplace by working in accordance with legislative requirements and the company’s OHS policies and procedures
* take reasonable care their actions or omissions do not adversely affect the health and safety of themselves and others
* cooperate with any reasonable directions, policies and procedures relating to health and safety in the workplace
* report all injuries, illness or ‘near misses’ to their Supervisor or Manager
* participate in relevant health and safety training based on roles and responsibilities
* as required, participate in the development and implementation of specific OHS hazard and risk management strategies

In addition to the above, positions with supervision or management responsibility are required to ensure a safe and healthy work environment for all employees, clients, contractors and visitors. This can be achieved by ensuring all people are aware of and have access to OHS policies, procedures, training and reporting systems.

**Cultural Safety in the Workplace**

Anglicare Victoria recognises the important and unique contribution Aboriginal and Torres Strait Islander employees make by bringing their unique skills, knowledge and experience to the workplace. They also contribute important insight into how Anglicare Victoria can provide for and engage with Indigenous clients and communities more effectively.

Our Reconciliation Action Plan (RAP) and Workforce Strategy outlines Anglicare Victoria’s commitment to leading and facilitating sustainable employment, training, retention and career development opportunities for Aboriginal and Torres Strait Islanders people.

**Conditions of employment**

* Salary and conditions are in accordance with the Social, Community, Home Care and Disability Services Industry Award (SCHADS) 2010. Salary packaging is offered with this position.
* All offers of employment at Anglicare Victoria are subject to a six month probationary period. The staff member will be asked to participate in an annual performance review linked to objectives set out for the position.
* All offers of employment are subject to a satisfactory Criminal History Check and an Employment Working with Children Check prior to commencement.
* A current Victorian Driver’s license is essential.
* In line with Anglicare Victoria’s Covid 19 Vaccination Policy all staff, students and volunteers are required to provide evidence of full vaccination against Covid-19 or provide a valid medical exemption. This requirement may be amended from time to time in line with Anglicare Victoria Policy or as directed by Chief Health Officer.

**Acceptance of Position Description requirements**

To be signed upon appointment

**Employee**

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| Name: |  |
| Signature: |  |
| Date: |  |