

## **Expression of Interest (EOI) - Accountant for VAADA Finance, Risk and Audit Committee (Voluntary)**

The Victorian Alcohol & Drug Association (VAADA) is a Health Promotion Charity, whose goal is to promote the reduction of alcohol and drug-related (AOD) harms in the Victorian community.

We are a member-driven peak body representing AOD treatment services, harm reduction organisations and services committed to VAADA's purpose of providing leadership, education and mutual support in the field of AOD dependence. This includes policy, program development and public discussion.

The [VAADA Board](#) is seeking to co-opt an Accountant to its Finance, Risk and Audit Subcommittee (FRAS) to strengthen the Board's technical capability in providing financial oversight.

This role is intended to:

- provide independent, professional insight into financial and accounting matters
- support FRAS in interpreting financial reports and obligations
- enhance the Committee's understanding of accounting standards and risks
- contribute to informed, robust discussion at a governance level

This is a volunteer advisory role that does not involve operational responsibility or management authority.

### **About FRAS (Finance, Risk and Audit Sub-committee)**

FRAS supports the Board through oversight of:

- financial performance and reporting
- budgeting and financial sustainability
- audit processes and compliance
- risk management frameworks and monitoring
- investment oversight

FRAS operates as part of VAADA's governance framework. Its role is to provide scrutiny, insight, and advice to the Board to support strategic decision making.

The FRAS workplan sets out a structured program of activity across the year, including budget development, audit oversight, risk review cycles, and financial monitoring.

## Key Contributions

The successful applicant will be expected to:

- participate in FRAS meetings
- review and provide input on financial reports, budgets, and audit materials
- advise on accounting standards, financial controls, and reporting practices
- support FRAS in identifying financial and compliance risks
- contribute constructively to Committee discussion and recommendations

## Skills and Experience

We are seeking an individual with:

- Chartered Accountant (CA), Certified Practising Accountant (CPA), or equivalent professional accounting qualification, with a strong understanding of financial reporting, audit, and accounting standards
- experience in governance, audit committees, or advisory roles (desirable)
- the ability to interpret financial information in a not-for-profit or public sector context (desirable)
- sound judgement and the ability to communicate clearly at a governance level

## Personal Attributes

- able to work collaboratively and constructively in a committee environment
- able to provide independent and objective advice
- comfortable operating in an advisory (non-executive) capacity
- demonstrates alignment with VAADA's purpose and values

## Time Commitment

- Participation in FRAS meetings (approximately 5–6 per year, primarily online)
- Occasional review of papers between meetings

## Expression of Interest – What to Provide

Interested individuals are invited to submit a short expression of interest (1–2 pages) outlining:

- **Background and qualifications** - Relevant professional qualifications and experience
- **Relevant experience** - Experience in financial oversight, audit, or governance
- Any experience in the not-for-profit, health, or community sector (if applicable)
- **Approach to the role** - How you would contribute at a governance level to the Finance, Risk and Audit Subcommittee
- **Motivation** - Why you are interested in supporting VAADA and the AOD sector
- **Availability** - Capacity to attend meetings and review materials

## Process

EOIs are open until **Friday 24 April 2026** and should be sent care of:

### Chris Christoforou

Chief Executive Officer

Victorian Alcohol and Drug Association

E: [vaada@vaada.org.au](mailto:vaada@vaada.org.au)

Further information about the organisation can be found on the [VAADA website](#).